

SCHOOL IMPROVEMENT PLAN

of

Don Bosco College Higher Secondary Section Tura



College motto: ' In Pursuit of Excellence.'

Don Bosco College higher Secondary Section Tura

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School Improvement Plan



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1. College profile

1.1 History, origin and evolution

The college was established by the Salesians of Don Bosco in 1987 to serve the cause of higher education for the people of Garo Hills in particular and North East in general. The college was officially inaugurated by Shri P. A. Sangma, the Union Minister for Labour, on 22nd May 1987 and this date is observed as the College Foundation Day. Fr. V. A. Cyriac the principal made the college what it is today.

The Higher Secondary Section of Don Bosco College was shifted to the present campus on 22nd June 2014 and it is named as '**Don Bosco College: Higher Secondary Section (DBCHSS)**'. It is an educational institution of the Catholic Church, belonging to the global Don Bosco Society and managed by the Salesians of Don Bosco- North East India, with its headquarter in Guwahati, Assam.

The Higher Secondary Section was an integral part of Don Bosco College Tura which was established in 1987 with the intention of bringing higher education within the reach of the people of Garo Hills. The management of the college decided to de-link the Higher Secondary Section from the main college campus in 2014 with a view to ensure quality education at the Plus Two Level. Today, the strength of the teaching staff in the Higher Secondary Section is 30 and the college caters to over 1000 students. The college continues to ceaselessly strive for quality education.

1.2 Infrastructure and facilities

CAMPUS AND INFRASTRUCTURE

Don Bosco College is located in Sylvan surrounding, against the background of the imposing Tura Peak and overlooking a vast expanse of hills, valleys, plains and rivers. The campus, with the breath-taking view, impressive building, pleasing layout, green lawns and shady trees, creates a congenial environment for study and relaxation.

ACADEMIC COMPLEX

The Academic Complex has become the prime tourist attraction of Tura. Considered by many to be one of the finest buildings in North East India, the Academic Complex is vast yet compact structure, housing (a) Administrative Block (b) the Science Block (c) the Arts Block (d) the Commerce Block (e) the Library (f) the Computer Centre.

LIBRARY

The college library caters to the needs of the students with 3500 books approximately- academic, competitive books, magazines, daily news papers, old question banks, etc... The college library also provides the computers with internet facilities for the students to access something to enhance their learning related to their curriculum.

COLLEGE CANTEEN

The college canteen in the campus is specially constructed so that the students need not go out of the campus during class hours. It caters to the students and the staff with reasonable and healthy food with drinking water facility and sitting arrangements.

COACHING CLASSES

All throughout the year , coaching classes are conducted for competitive exams like JEE, NEET.

These coaching classes are specially conducted for aspiring science students.

HOSTELS

The college has three hostels (a) Don Bosco Boy's Hostel which accommodates 120 boys in single and shared rooms; (b) Don Bosco Boy's Hostel Annex which accommodates 30 boys in a dormitory; (c) Auxilium Girl's Hostel where 90 girls are accommodated in shared rooms.

LABORATORY

The college has four laboratories- (a) Biology (b) Chemistry (c) Physics (d) Computer. In these laboratories, about 60 students can be accommodated for the practical at a time.

Management and institutions

SMC members

1. Fr. Januarius S. Sangma sdb : The President, the Governing Body of the College.
2. Fr. Joseph Teron sdb : Ex Officio Member
3. Fr. Beny Alex sdb : Donor
4. Fr. Francis Cheeramben sdb : Director, DBC HSS, Tura (ex officio member)
5. Fr. Bivan Mukhim sdb : Principal, DBC, Tura & Member
6. Fr. Jogesh B Sangma sdb : Principal cum Secretary
7. Fr. Francis Xavier K sdb : Warden & Member
8. Fr. Trenius N Sangma sdb : Member
9. Fr. Abhilash V. J. sdb : Member
10. Sr. Marcellina S. Sangma : Warden & Member
11. Ms Suzanne Ch. Momin : Teacher Representative
12. Mr. Kritterson N. Sangma : Parents Representative
13. Mr. Ambrose Ch. Marak : Director of School Education & Literary, Govt. of Meghalaya
&
Director of Higher and Technical Education, Govt. of Meghalaya

TEACHERS PROFILE

ARTS XI & XII

Sl.No	Name	Qualification	Subject
1.	Taminah R Marak	MA (English)	English
2.	Ranggina R Marak	MA (English)	English
3.	Christina D. Sangma	MA (Garo), B.Ed	Garo
4.	Dona Christeen Debbarma	MA (Sociology)	Sociology
5.	Andylyza M. Sangma	M.A (Political Sc) B.Ed	Political Science
6.	Dulumoni Sangma	M.A (Geography) B.Ed	Geography
7.	Tengchira T. Sangma	M.A (Education) B.Ed	Education
8.	Sheangampou Thaimei	MA (History)	History
9.	Trimedya R. Marak	M.Sc	Environmental Science
10.	Koyel Roy	MA (Economics) B.Ed	Economics

SCIENCE XI & XII

Sl.No	Name	Qualification	Subject
1.	Pumpy Valerie K Marak	MA (English) B.Ed, NET	Engsih
2.	Rajat Kanti Saha	M.Sc (Physics) B.Ed	Physics
3.	Bikash Koli Saha	M.Sc (Mathematics)	Mathematics
4.	Amit Hassan Islam	M.A (Chemistry)	Chemistry
5.	Rajendra Gupta	M.Sc (Botany)	Biology
6.	Pinki Oraw	M.Sc (Zoology)	Biology
7.	Jitendra Pradad	M.Sc (Physics) M.Phil, B.Ed	Physics
8.	Kartick Karmakar	M.Sc (Mathematics) B.Ed	Mathematics
9.	Saumen Sil	M.C.A, B.Ed	Computer Science
10.	Uttam Paul	M.Sc (Chimistry) B.Ed	Chemistry
11.	Anitha CH. Momin	MA(Garo), B.Ed , NET	Garo

COMMERCE XI &XII

Sl.No	Name	Qualification	Subject
1.	Suzanne Ch Momin	MA (English) L.L.B	English
2.	Parsanta Goswami	M.C.A	Computer Science

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3.	Dhananjoy Narzary	M.B.A	Entrepreneurship
4.	Dipankar Das	M.Com,NET, SET	Business Studies
5.	Mriganka Chakraborty	M.com, M.Phil, Ph.D-F.M, NET	Accountancy
6.	Sengsime A Sangma	M.A (Garo)	Garo
7.	Topa Mallick	M.A. (Economics), NET	Economics
8.	Bikash Koli Saha	M.Sc (Mathematics)	Mathematics
9.	Kartick Karmakar	M.Sc (Mathematics) B.Ed	Mathematics

Academic Committee members

Sl. No.	Name	Designation
1.	Fr. Jogesh B. Sangma sdb	Principal
2.	Fr. Francis Xavier Kujur sdb	Vice Principal
3.	Taminah R Marak	English Teacher
4.	Ranggina R Marak	English Teacher
5.	Suzanne Ch Momin	English Teacher
6.	Sengsime A Sangma	Garo Teacher
7.	Christina D Sangma	Garo Teacher
8.	Jitendra Prasad	Physics Teacher
9.	Rajendra Gupta	Biology Teacher
10.	Saumen Sil	Computer Teacher
11.	Kartick Karmakar	Maths Teacher
12.	Rajat Kanti Saha	Physics Teacher

PLCs and its members

Sl. No.	Name	Designation
1.	Fr. Jogesh B. Sangma sdb	Principal
2.	Fr. Francis Xavier Kujur sdb	Vice Principal
3.	Taminah R Marak	English Teacher
4.	Anitha Ch Momin	Garo Teacher
5.	Kartick Karmakar	Maths Teacher
6.	Rajendra Gupta	Biology Teacher
7.	Saumen Sil	Computer Teacher
8.	Uttam Paul	Chemistry Teacher

9.	Mriganka Chakraborty	Accountancy Teachers
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Civil Work Committee/School building Committee members

Sl. No	Name	Designations
1.	Fr. Jogesh B. Sangma sdb	Principal
2.	Fr. Francis Xavier Kujur sdb	Vice Principal
3.	Dulumoni K Sangma	Geography Teacher
4.	Sheangampou Thaimei	History Teacher
5.	Trimedya R Marak	EVS Teacher
6.	Prasanta Goswami	Computer Teacher
7.	Bikash Koli Saha	Maths Teacher

2. School vision

Inspired by the benign and Noble teachings of Lord Jesus Christ who declared "I m the Way, the Truth and the Light", and guides by the educational philosophy of St. John Bosco, Don Bosco College Higher Secondary Section has the avowed vision of bringing a holistic, quality higher education within the reach of all. The team which consisted of the Governing Body , teaching staff, the parents are involved in actualising the vision.

3. Mission statement

4. "To provide a holistic education to XI and XII students that is participatory in nature, intellectually competent, multi-skilled oriented, value based and socially committed, for the development of person's and enrichment of society."

5. School activities

- 4.1 Curricular, co-curricular, community relationship activities, parent teachers meeting, health check-up.

School Improvement Plan

Curricular		
Learning outcome evaluation (CCE)	Weightage (%)	Brief information (if any)
Formative assessment		
Summative assessment		
Formative assessment	70	Revisions, Feedback, Class works, Assignments,
Summative assessment	70	Unit Tests, Semester Exams, Pre-Selection Exam, Selection Exam
Name of the Programme /activity	How often	Brief information (if any)
Assembly	Daily	Every Morning
Debates, Quiz, Extempore Speech, Sports, Dancing, Singing	Occasionally	College Festivals
Community relationship activities		
Name of the Programme /activity	How often	Brief information (if any)
Cleaning Drive, Awareness Programs, Surveys	occasionally	With the guidance of the teachers, these programs are conducted in the neighbourhood.
Parent-teachers meeting		
Meeting details	How often	Brief information (if any)
Parents Meeting regarding the performance of the students	Twice a year	Starting of the academic year and before the selection exam
Health check-up		
Name of the Programme /activity	How often	Collaborating agency
Blood Donation/ Drug addicts awareness programme	Once a year	

4.2 School calendar

January -2020

1.	Wednesday	Holiday	New Year 2020
2.	Thursday	Holiday	
3.	Friday	Holiday	
4.	Saturday	Holiday	
5.	Sunday	Holiday	
6.	Monday	Holiday	
7.	Tuesday	Holiday	
8.	Wednesday	Holiday	
9.	Thursday	Holiday	
10.	Friday	Holiday	
11.	Saturday	Holiday	

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12.	Sunday	Holiday	
13.	Monday	Holiday	
14.	Tuesday	Holiday	
15.	Wednesday		College reopens for office work
16.	Thursday		Office work
17.	Friday	Class	Classes Resume for XII & XI Attendance Compulsory for all
18.	Saturday	Class	Classes for XII & XI
19.	Sunday	Holiday	
20.	Monday	Class	Classes for XII & XI
21.	Tuesday	Class	Classes for XII & XI
22.	Wednesday	Class	Classes for XII & XI
23.	Thursday	Class	Classes for XII & XI
24.	Friday	Class	Classes for XII & XI
25.	Saturday	Class	Classes for XII & XI
26.	Sunday	Holiday	Republic Day
27.	Monday	Class	Staff meeting & Issue of Admit Card for XI
28.	Tuesday	Class	Study leave for XI & XII
29.	Wednesday	Class	Study leave for XI & XII
30.	Thursday	Class	Study leave for XI & XII
31.	Friday	Class	Feast of Don Bosco

February - 2020

1.	Saturday		Preparation for the Examinations
2.	Sunday	Holiday	
3.	Monday	Exam	XI Promotion Examination
4.	Tuesday	Exam	XI Promotion Examination
5.	Wednesday	Exam	XI Promotion Examination
6.	Thursday	Exam	XI Promotion Examination
7.	Friday	Exam	XI Promotion Examination
8.	Saturday		
9.	Sunday	Holiday	
10.	Monday	Exam	XI Promotion Examination
11.	Tuesday	Exam	XI Promotion Examination
12.	Wednesday	Exam	XI Promotion Examination
13.	Thursday	Exam	XI Promotion Examination
14.	Friday	Exam	XI Promotion Examination
15.	Saturday		
16.	Sunday	Holiday	
17.	Monday	Exam	XI Promotion Examination
18.	Tuesday	Exam	
19.	Wednesday	Exam	Practical for XII
20.	Thursday	Exam	Practical for XII
21.	Friday	Exam	Practical for XII
22.	Saturday	Exam	Practical for XII
23.	Sunday	Holiday	
24.	Monday	Exam	Practical for XII
25.	Tuesday		
26.	Wednesday		
27.	Thursday	Class	Promotion Results/Admission to XII begins
28.	Friday	Class	Admission to XII
29.	Saturday	Class	Admission to XII

March -2020

1.	Sunday	Holiday	
2.	Monday	Exam	XII Final Examination

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3.	Tuesday	Exam	XII Final Examination
4.	Wednesday	Exam	XII Final Examination
5.	Thursday	Exam	XII Final Examination
6.	Friday	Exam	XII Final Examination
7.	Saturday	Class	Parents Meeting: XII Arts
8.	Sunday	Holiday	
9.	Monday	Exam	XII Final Examination
10.	Tuesday	Holiday	Holi
11.	Wednesday	Exam	XII Final Examination
12.	Thursday	Exam	XII Final Examination
13.	Friday	Class	Class for XII (For all streams)
14.	Saturday		Last date of Admission to XII Parents Meeting: XII Science
15.	Sunday	Holiday	
16.	Monday	Exam	XII Final Examination
17.	Tuesday	Class	Class for XII (For all streams)
18.	Wednesday	Exam	XII Final Examination
19.	Thursday	Exam	XII Final Examination
20.	Friday	Class	Class for XII (For all streams)
21.	Saturday	Class	Parents Meeting: XII Commerce
22.	Sunday	Holiday	
23.	Monday	Exam	XII Final Examination
24.	Tuesday	Class	Preparation for parting social
25.	Wednesday	Class	Parting social for the outgoing students
26.	Thursday	Class	Orientation for XII
27.	Friday	Class	New Academic Session for XII (2020-2021)
28.	Saturday	Class	Mentoring classes
29.	Sunday	Holiday	
30.	Monday	Class	
31.	Tuesday	Class	

April -2020

1.	Wednesday	Class	
2.	Thursday	Class	
3.	Friday	Class	First Friday Mass / Prayer
4.	Saturday	Class	Weekly Test
5.	Sunday	Holiday	
6.	Monday	Class	
7.	Tuesday	Class	
8.	Wednesday	Class	
9.	Thursday	Holiday	Maundy Thursday
10.	Friday	Holiday	Good Friday
11.	Saturday	Holiday	Holy Saturday
12.	Sunday	Holiday	Easter Sunday
13.	Monday	Class	
14.	Tuesday	Class	
15.	Wednesday	Class	
16.	Thursday	Class	
17.	Friday	Class	
18.	Saturday	Class	Class for XII Sc / Weekly Test
19.	Sunday	Holiday	
20.	Monday	Class	
21.	Tuesday	Class	
22.	Wednesday	Class	
23.	Thursday	Class	

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24.	Friday	Class	
25.	Saturday	Class	Class for XII Sc / Weekly Test
26.	Sunday	Holiday	
27.	Monday	Class	
28.	Tuesday	Class	
29.	Wednesday	Class	
30.	Thursday	Class	

May -2020

1.	Friday	Class	First Friday Mass /Prayer
2.	Saturday	Class	
3.	Sunday	Holiday	
4.	Monday	Class	
5.	Tuesday	Class	
6.	Wednesday	Class	
7.	Thursday	Class	
8.	Friday	Class	
9.	Saturday	Class	Class for XII Sc / Weekly Test
10.	Sunday	Holiday	
11.	Monday	Class	
12.	Tuesday	Class	
13.	Wednesday	Class	
14.	Thursday	Class	
15.	Friday	Class	
16.	Saturday	Class	
17.	Sunday	Holiday	
18.	Monday	Class	Issue of Forms for XI
19.	Tuesday	Class	Issue of Forms for XI
20.	Wednesday	Class	Issue of Forms for XI
21.	Thursday	Class	Issue of Forms for XI
22.	Friday	Class	Issue of Forms for XI
23.	Saturday	Class	Issue of Forms for XI
24.	Sunday	Holiday	
25.	Monday	Class	Test/Interview/Admission to Cl XI
26.	Tuesday	Class	Test/Interview/Admission to Cl XI
27.	Wednesday	Class	Test/Interview/Admission to Cl XI
28.	Thursday	Class	Unit Test I for XII
29.	Friday	Class	Unit Test I for XII
30.	Saturday	Class	Unit Test I for XII
31.	Sunday	Holiday	

June -2020

1.	Monday	Class	Test/Interview/Admission to Cl XI
2.	Tuesday	Class	Last date of admission to Cl. XI
3.	Wednesday	Class	
4.	Thursday	Class	New Academic Session for Cl. XI begins
5.	Friday	Class	Environmental Day & Tree Plantation in the Campus
6.	Saturday	Class	Orientation for Cl. XI
7.	Sunday	Holiday	
8.	Monday	Class	Orientation for Cl. XI
9.	Tuesday	Class	
10.	Wednesday	Class	
11.	Thursday	Class	
12.	Friday	Class	
13.	Saturday	Class	Fresher's Social for Cl. XI
14.	Sunday	Holiday	

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15.	Monday	Class	
16.	Tuesday	Class	
17.	Wednesday	Class	
18.	Thursday	Class	
19.	Friday	Class	
20.	Saturday	Class	Parents meeting: XI Arts
21.	Sunday	Holiday	
22.	Monday	Class	
23.	Tuesday	Class	
24.	Wednesday	Class	
25.	Thursday	Class	
26.	Friday	Class	
27.	Saturday	Class	Parents meeting: XI Science
28.	Sunday	Holiday	
29.	Monday	Class	
30.	Tuesday	Class	

July -2020

1.	Wednesday	Class	
2.	Thursday	Class	
3.	Friday	Class	
4.	Saturday	Class	Parents meeting: XI Commerce
5.	Sunday	Holiday	
6.	Monday	Class	
7.	Tuesday	Class	
8.	Wednesday	Class	
9.	Thursday	Class	
10.	Friday	Exam	Half Yearly Examination for XII
11.	Saturday	Exam	Half Yearly Examination for XII
12.	Sunday	Holiday	
13.	Monday	Exam	Half Yearly Examination for XII
14.	Tuesday	Exam	Half Yearly Examination for XII
15.	Wednesday	Exam	Half Yearly Examination for XII / Unit Test for XI
16.	Thursday	Exam	Half Yearly Examination for XII / Unit Test for XI
17.	Friday	Exam	Half Yearly Examination for XII / Unit Test for XI
18.	Saturday	Holiday	Summer Break
19.	Sunday	Holiday	
20.	Monday	Holiday	Summer Break
21.	Tuesday	Holiday	Summer Break
22.	Wednesday	Holiday	Summer Break
23.	Thursday	Holiday	Summer Break
24.	Friday	Holiday	Summer Break
25.	Saturday	Holiday	Summer Break
26.	Sunday	Holiday	
27.	Monday	Holiday	Summer Break / special classes for XI Science
28.	Tuesday	Holiday	Summer Break / special classes for XI Science
29.	Wednesday	Holiday	Summer Break / special classes for XI Science
30.	Thursday	Holiday	Summer Break / special classes for XI Science
31.	Friday	Holiday	Summer Break / special classes for XI Science

August -2020

1.	Saturday	Holiday	Id –Ul- Fitr
2.	Sunday	Holiday	
3.	Monday	Class	Classes Resume Attendance Compulsory on the opening day
4.	Tuesday	Class	

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5.	Wednesday	Class	
6.	Thursday	Class	
7.	Friday	Class	
8.	Saturday	Class	Mentoring classes
9.	Sunday	Holiday	
10.	Monday	Class	
11.	Tuesday	Class	
12.	Wednesday	Class	
13.	Thursday	Class	
14.	Friday	Class	
15.	Saturday	Holiday	Independence Day
16.	Sunday	Holiday	
17.	Monday	Class	
18.	Tuesday	Class	
19.	Wednesday	Class	
20.	Thursday	Class	
21.	Friday	Class	
22.	Saturday	Class	Class for XI & XII Sc / Weekly Test
23.	Sunday	Holiday	
24.	Monday	Class	
25.	Tuesday	Class	
26.	Wednesday	Class	
27.	Thursday	Class	
28.	Friday	Class	
29.	Saturday	Class	
30.	Sunday	Holiday	
31.	Monday		

September -2020

1.	Tuesday	Class	
2.	Wednesday	Class	
3.	Thursday	Class	
4.	Friday	Class	Class / Preparation for Teachers' Day
5.	Saturday	Class	Teachers' Day Celebration
6.	Sunday	Holiday	
7.	Monday	Class	
8.	Tuesday	Class	
9.	Wednesday	Class	
10.	Thursday	Class	
11.	Friday	Class	
12.	Saturday	Class	Class for XI & XII Sc / Weekly Test
13.	Sunday	Holiday	
14.	Monday	Class	
15.	Tuesday	Class	
16.	Wednesday	Class	
17.	Thursday	Class	
18.	Friday	Class	
19.	Saturday	Holiday	
20.	Sunday	Holiday	
21.	Monday	Class	
22.	Tuesday	Class	
23.	Wednesday	Class	
24.	Thursday	Class	
25.	Friday	Class	
26.	Saturday	Class	Class for XI & XII Sc / Weekly Test

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27.	Sunday	Holiday	
28.	Monday	Class	
29.	Tuesday	Class	
30.	Wednesday	Exam	Unit Test II

October -2020

1.	Thursday	Exam	Unit Test II
2.	Friday	Holiday	Gandhi Jayanti
3.	Saturday	Exam	Unit Test II
4.	Sunday	Holiday	
5.	Monday	Class	
6.	Tuesday	Class	Preparation for the college Week
7.	Wednesday	Class	College week
8.	Thursday	Class	College week
9.	Friday	Class	College Week
10.	Saturday	Class	College Week
11.	Sunday	Holiday	
12.	Monday	Class	
13.	Tuesday	Class	
14.	Wednesday	Class	
15.	Thursday	Class	
16.	Friday	Class	
17.	Saturday	Class	Parents meeting : XII Arts
18.	Sunday	Holiday	
19.	Monday	Class	
20.	Tuesday	Class	
21.	Wednesday	Holiday	Puja Holidays
22.	Thursday	Holiday	Puja Holidays
23.	Friday	Holiday	Puja Holidays
24.	Saturday	Holiday	Puja Holidays
25.	Sunday	Holiday	
26.	Monday	Holiday	Puja Holidays
27.	Tuesday	Holiday	Puja Holidays
28.	Wednesday	Class	Classes resume Attendance Compulsory on the opening day
29.	Thursday	Class	
30.	Friday	Class	
31.	Saturday	Class	Parents meeting : XII Science & Commerce

November -2020

1.	Sunday	Holiday	
2.	Monday	Class	
3.	Tuesday	Class	
4.	Wednesday	Class	
5.	Thursday	Class	
6.	Friday	Holiday	Wangala Festival
7.	Saturday	Holiday	Wangala Festival
8.	Sunday	Holiday	
9.	Monday	Class	
10.	Tuesday	Class	
11.	Wednesday	Class	
12.	Thursday	Class	
13.	Friday	Class	
14.	Saturday	Holiday	Diwali
15.	Sunday	Holiday	
16.	Monday	Exam	Selection Examination for XII

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17.	Tuesday	Exam	Selection Examination for XII
18.	Wednesday	Exam	Selection Examination for XII
19.	Thursday	Exam	Selection Examination for XII
20.	Friday	Exam	Selection Examination for XII
21.	Saturday	Exam	Selection Examination for XII
22.	Sunday	Holiday	
23.	Monday	Exam	Selection Examination for XII
24.	Tuesday	Class	
25.	Wednesday	Class	
26.	Thursday	Class	
27.	Friday	Class	
28.	Saturday	Class	Selection Results
29.	Sunday	Holiday	
30.	Monday	Class	

December -2020

1.	Tuesday	Class	Classes resume for XII
2.	Wednesday	Class	
3.	Thursday	Class	
4.	Friday	Class	
5.	Saturday	Class	
6.	Sunday	Holiday	
7.	Monday	Class	Practical Examination for XI
8.	Tuesday	Exam	Practical Examination for XI
9.	Wednesday	Exam	Practical Examination for XI
10.	Thursday	Holiday	Death Anniversary of Pa Togan Sangma
11.	Friday	Exam	Practical Examination for XI
12.	Saturday	Exam	Practical Examination for XI
13.	Sunday	Holiday	
14.	Monday	Exam	Trimester Examination for CI XI
15.	Tuesday	Exam	Trimester Examination for CI XI
16.	Wednesday	Exam	Trimester Examination for CI XI
17.	Thursday	Exam	Trimester Examination for CI XI Pre Christmas, Winter Vacation begins
18.	Friday	Holiday	Death anniversary of U SoSo Tham
19.	Saturday	Holiday	
20.	Sunday	Holiday	
21.	Monday	Holiday	
22.	Tuesday	Holiday	
23.	Wednesday	Holiday	
24.	Thursday	Holiday	
25.	Friday	Holiday	Christmas
26.	Saturday	Holiday	
27.	Sunday	Holiday	
28.	Monday	Holiday	
29.	Tuesday	Holiday	
30.	Wednesday	Holiday	
31.	Thursday	Holiday	

January -2021

1.	Friday	Holiday	New Year 2021
2.	Saturday	Holiday	
3.	Sunday	Holiday	
4.	Monday	Holiday	
5.	Tuesday	Holiday	

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6.	Wednesday	Holiday	
7.	Thursday	Holiday	
8.	Friday	Holiday	
9.	Saturday	Holiday	
10.	Sunday	Holiday	
11.	Monday	Holiday	
12.	Tuesday	Holiday	
13.	Wednesday	Holiday	
14.	Thursday	Holiday	
15.	Friday		College reopens for office work
16.	Saturday		Office work
17.	Sunday	Holiday	
18.	Monday	Class	Classes Resume for XII & XI Attendance Compulsory for all
19.	Tuesday	Class	Classes for XII & XI
20.	Wednesday	Class	Classes for XII & XI
21.	Thursday	Class	Classes for XII & XI
22.	Friday	Class	Classes for XII & XI
23.	Saturday	Class	Classes for XII & XI
24.	Sunday	Holiday	
25.	Monday	Class	Classes for XII & XI
26.	Tuesday	Holiday	Republic Day
27.	Wednesday	Class	Classes for XII / Issue of Admit Card for XI
28.	Thursday	Class	Classes for XII / study leave for XI
29.	Friday	Class	Classes for XII / study leave for XI
30.	Saturday	Class	Classes for XII / study leave for XI
31.	Sunday	Holiday	Feast of Don Bosco

February - 2021

1.	Monday	Exam	XI Promotion Examination (Tentative)
2.	Tuesday	Exam	XI Promotion Examination (Tentative)
3.	Wednesday	Exam	XI Promotion Examination (Tentative)
4.	Thursday	Exam	XI Promotion Examination (Tentative)
5.	Friday	Exam	XI Promotion Examination (Tentative)
6.	Saturday		
7.	Sunday	Holiday	
8.	Monday	Exam	XI Promotion Examination (Tentative)
9.	Tuesday	Exam	XI Promotion Examination (Tentative)
10.	Wednesday	Exam	XI Promotion Examination (Tentative)
11.	Thursday	Exam	XI Promotion Examination (Tentative)
12.	Friday	Exam	XI Promotion Examination (Tentative)
13.	Saturday		
14.	Sunday	Holiday	
15.	Monday	Exam	XI Promotion Examination (Tentative)
16.	Tuesday	Exam	XI Promotion Examination (Tentative)
17.	Wednesday	Exam	
18.	Thursday	Exam	Science Practical for XII SC (Tentative)
19.	Friday	Exam	Science Practical for XII SC (Tentative)
20.	Saturday		
21.	Sunday	Holiday	
22.	Monday	Exam	Science Practical for XII SC (Tentative)
23.	Tuesday	Class	Science Practical for XII SC (Tentative)
24.	Wednesday	Exam	Science Practical for XII SC (Tentative)
25.	Thursday	Exam	Science Practical for XII SC (Tentative)
26.	Friday	Exam	Science Practical for XII SC (Tentative)

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27.	Saturday	Exam	Promotion Results, admission to XII begins
28.	Sunday	Holiday	

March -2021

1.	Monday	Exam	XII Final Exam (Tentative)
2.	Tuesday	Exam	XII Final Exam (Tentative)
3.	Wednesday	Exam	XII Final Exam (Tentative)
4.	Thursday	Exam	XII Final Exam (Tentative)
5.	Friday	Exam	XII Final Exam (Tentative)
6.	Saturday	Class	
7.	Sunday	Holiday	
8.	Monday	Exam	XII Final Exam (Tentative)
9.	Tuesday	Exam	XII Final Exam (Tentative)
10.	Wednesday	Exam	XII Final Exam (Tentative)
11.	Thursday	Exam	XII Final Exam (Tentative)
12.	Friday	Exam	XII Final Exam (Tentative)
13.	Saturday		Last date of admission to XII
14.	Sunday	Holiday	
15.	Monday	Exam	XII Final Exam (Tentative)
16.	Tuesday	Exam	XII Final Exam (Tentative)
17.	Wednesday	Exam	XII Final Exam (Tentative)
18.	Thursday	Exam	XII Final Exam (Tentative)
19.	Friday	Exam	XII Final Exam (Tentative)
20.	Saturday	Class	Preparation for the Parting social
21.	Sunday	Holiday	
22.	Monday	Class	
23.	Tuesday	Class	Parting Social for the Outgoing Students
24.	Wednesday	Class	
25.	Thursday	Class	New Academic Session for XII (2021-2022)
26.	Friday	Class	Orientation / Mentoring Class
27.	Saturday	Class	Orientation / Mentoring Class
28.	Sunday	Holiday	
29.	Monday	Class	
30.	Tuesday	Class	
31.	Wednesday	Class	

6. School Evaluation Dashboard

5.1 DEMOGRAPHIC PROFILE OF LEARNERS

Category	SC	ST	OBC	General	Minority	Total
Number	39	794	19	86	0	938

5.2 CLASSWISE ANNUAL ATTENDANCE RATE

Class	Average Attendance
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School Improvement Plan

	Boy	Girl	Total
XI Sc	70%	75%	145%
XII Sc	80%	85%	165%
XI Arts	70%	75%	145%
XII Arts	75%	80%	155%
XI Com	70%	75%	145%
XII Com	75%	80%	155%

5.3 PERFORMANCE IN KEY SUBJECTS (UNIT/TERMINAL /ANNUAL)

Class	Subject	Total Students	Percentage of students in each grade					Persistent low performance in the following subject(s)
			A	B	C	D	E	
XI Sc	English	150	2%	13%	53%	23%	9%	Physics, Maths & Chemistry
	Physics	150	0%	0%	20%	43.6%	37.3%	
	Math	60	0%	3%	50%	33.3%	13.3%	
	Chemistry	150	0%	0%	21.3%	40%	38.6%	
	Biology	90	0%	11%	44.4%	33.3%	11.1%	
XII Sc	English	145	6.8%	28.6%	52.4%	20%	0%	Physics, Maths & Chemistry
	Physics	145	0%	3.4%	24.8%	68.2%	3.4%	
	Maths	40	0%	10%	65%	28%	5%	
	Chemistry	145	0%	5.5%	53.7%	33%	7.5%	
	Biology	105	4.7%	42.8%	40%	12.3%	0%	
XI Arts	English	283	0%	51.7%	47.3%	37.1%	13.7%	English , History, Pol. Science &
	Pol. Sc	275	1.8%	13.4%	38.9%	42.4%	3.6%	
	Economics	89	40.6%	6.7%	44.9%	2.2%	5.6%	
	History	273	2.5%	16.4%	33.6%	36.6%	10.6%	
XII Arts	English	180	2%	29%	50%	19%	0%	Economics
	Pol. Sc	33	3%	6%	55%	27%	9%	
	Economics	90	1%	14%	30%	45%	10%	
	History	58	0%	9%	55%	36%	0%	
XI Com	English	95	0%	29%	28%	31%	12%	Accountancy & Economics
	Accountancy	95	0%	26%	34%	26%	14%	
	Economics	95	0%	23%	38%	32%	7%	
	BST	95	1%	22%	38%	36%	3%	
XII	English	85	2%	29%	35%	31%	0%	BST & Accountancy
	Accountancy	85	1%	24%	33%	39%	3%	
	Economics	85	0%	28%	34%	36%	2%	
	BST	85	0%	37%	38%	37%	5%	

Note: Grading Key

Grade A: 81-100 marks

Grade B: 61-80 marks

Grade C: 41-60 marks

Grade D: 33-40 marks

5.4 LEARNING OUTCOMES (ANNUAL)

Class	Percentage of students who scored in respective percentage range							
	<33	33-40	41-50	51-60	61-70	71-80	81-90	91-100
XI Sc	21.8%	34.6%	27%	10.7%	2.4%	2%	.2%	.2%
XII Sc	3.18%	28.5%	30.1%	21%	10%	8.6%	1.3%	1%
XI Arts	8.3%	19.5%	25%	26.1%	11.8%	10%	8.2%	3%
XII Arts	4.7%	22%	22.5%	23%	34.5%	10.25%	3.2%	2%
XI Com	9.5%	20.5%	11.5%	30%	19%	8%	2%	.25%
XII Com	2.5%	27%	21.75%	18.75%	19%	10.5%	2%	.25%

5.2 TRAINED - UNTRAINED TEACHERS

Male		Female		Total	
Trained	Untrained	Trained	Untrained	Trained	Untrained
6	7	8	6	14	13

5.6 Teacher Attendance & Type of Leave

Type of Leave	No. of teachers who availed
Maternity leave, medical leave	2
Casual leave, study leave, medical leave	10

5.7 School Evaluation Composite Matrix

DOMAIN – 1 Enabling Resources of School: Availability, Adequacy & Usability	Core Standards	Level				Prioritised Area of Improvement	*No. of Core Standards in each Level
		Availability & Adequacy		Quality & Usability			
		Self	External	Self	External	Low/Medium/High	Availability & Adequacy
12 Core Standards	1. School Premises	1		1		H	<div>☐ Level 1</div> <div>☐ Level 2</div> <div>☐ Level 3</div> <div>Usability</div> <div>☐ Level 1</div> <div>☐ Level 2</div> <div>☐ Level 3</div>
	2. Playground & Sports Equipment/Materials	2		2		M	
	3. Classrooms & other rooms	1		1		H	
	4. Electricity & Gadgets	2		2		H	
	5. Library	1		1		H	
	6. Laboratory	1		1		H	
	7. Computer (where provisioning exists)	2		2		H	
	8. Ramp	-		-		L	
	9. Mid-Day Meal, Kitchen & Utensils	-		-		L	
	10. Drinking Water	2		2		M	
	11. Hand Wash Facilities	2		2		M	
	12. Toilets	2		2		M	
DOMAIN – II Teaching Learning & Assessment 9 Core Standards	1. Teachers’ Understanding of Learners	2				M	<div>☐ Level 1</div> <div>☐ Level 2</div> <div>☐ Level 3</div>
	2. Subject & Pedagogical Knowledge of Teachers	1				H	
	3. Planning for Teaching	1				H	
	4. Enabling Learning Environment	2				H	
	5. Teaching Learning Process	2				M	
	6. Class Management	1				H	
	7. Learners’ Assessment	1				H	
	8. Utilisation of Teaching Learning Resources	1				H	
	9. Teachers’ Reflection on their own Teaching-learning Practice	1				H	
DOMAIN – III Learners Progress, Attainment & Development 5 Core Standards	1. Learners’ Attendance	2				H	<div>☐ Level 1</div> <div>☐ Level 2</div> <div>☐ Level 3</div>
	2. Learners’ Participation & Engagement	1				H	
	3. Learners’ Progress	2				H	
	4. Learners’ Personal & Social Development	2				M	
	5. Learners Attainment	2				M	
DOMAIN – IV Managing Teacher Performance & Professional Development 6 Core Standards	1. Orientation of new teachers	2				M	<div>☐ Level 1</div> <div>☐ Level 2</div> <div>☐ Level 3</div>
	2. Teachers’ Attendance	1				H	
	3. Assigning Responsibilities & Defining Performance Goals	1				H	
	4. Teachers’ Preparedness for Changing Curricular Expectations	1				M	
	5. Monitoring of Teacher Performance	1				H	
	6. Teachers’ Professional Development	2				M	

*Indicate whether Low/Medium/High (L/M/H)

Cont'd

DOMAIN – V School Leadership & Management 4 Core Standards	Core Standards	Level		Prioritised Area of Improvement	*No. of Core Standards in each Level
		Availability & Adequacy			
		Self	External		
	1. Building Vision & Setting Direction	2		Low/Medium/High	
	2. Leading Change & Improvement	1		M	<input type="checkbox"/> Level 1
	3. Leading Teaching-learning	2		M	<input type="checkbox"/> Level 2
	4. Leading Management of School	2		M	<input type="checkbox"/> Level 2
DOMAIN – VI Inclusion, Health & Safety 5 Core Standards	1. Inclusive Culture	2		M	
	2. Inclusion of Children With Special Needs	2		M	<input type="checkbox"/> Level 1
	3. Physical Safety	2		M	<input type="checkbox"/> Level 2
	4. Psychological Safety	2		M	<input type="checkbox"/> Level 2
	5. Health & Hygiene	2		M	
DOMAIN – VII Productive Community Participation 5 Core Standards	1. Organization & Management of SMC/SDMC	2		H	
	2. Role in School Improvement	2		M	<input type="checkbox"/> Level 1
	3. School Community Linkages	2		M	<input type="checkbox"/> Level 2
	4. Community as Learner Resource	2		M	<input type="checkbox"/> Level 3
	5. Empowering Community	2		M	

*Indicate whether Low/Medium/High (L/M/H)

5.8 ACTION FOR CONTINUOUS SCHOOL IMPROVEMENT PLAN

Mission Statement "To provide a holistic education to XI and XII students that is participatory in nature, intellectually competent, multi-skill oriented, value based and socially committed, for the development of person's and enrichment of society."			
Area of Improvement under the seven Domains focussing on specific Core Standards	Proposed Action	Support Needed	Action Taken
Construction of a new floor in order to have more classrooms and a seminar hall.	Proposal to be submitted to be sponsoring body.	Salesian society of Don Bosco, Gauhati. Financial help from the Government agencies.	MC has already made estimates for the proposal.

School Improvement Plan

Feedback from the learners, revisions and effective assessments.	Lesson plans, subject reviews and group discussions.	Academic committee, teachers and the parents.	Review meetings and the records.
Motivate active participation of the learners' in the class.	Learners' problem in understanding the topic to be identified by the subject teacher.	Teachers and fellow classmates.	Identification of learners who are least attentive in the class.
Punctuality of teachers and their professionalism.	Maintenance of teachers' attendance register, trainings and workshop for the teachers.	Principal and teachers.	Frequently teachers are notified by the principal.
Management and leadership.	Principal and staffs plans various activities to improve the management.	Principal, teachers and the students.	Sharing the feedbacks with the teachers and the stakeholders.
Ensure that the building and its surroundings have safety provisions.	The institute ensures safety storage, usages of hazardous materials in the laboratories and emergency exits.	Sponsoring body - Don Bosco Society, the Managing Committee.	Construction of emergency exit stairs and spacious laboratories along with a store room.
Co-ordinating between school and community.	Interaction with the parents and the community.	MC, guardians, teachers and the community.	Parents-teachers meeting for valuable feedbacks and suggestions.

6. Detailed School Action Plan Dashboard (MSIP)

6.1 Action Plan for improving learners' outcome

Class: XI & XII (Arts, Science and Commerce)				Subject: English			
Current situation	Improvement targets	Issues/ Problems	Required Action	Persons Responsible (Team leader) and team members	Monitoring Method	Timeline	Evidence of success (% success from baseline data)

School Improvement Plan

1.Pass percentage is 95%	To improve the pass percentage upto 100%.To improve Grammar, creative writing and communication skills.	Lack of interest in learning grammar and poor foundation.	Using innovative methods of teaching. Daily exercises in grammar and motivating creative writing.	(i) Team leader: Madam Taminah R Marak (ii) Team members: Madam Suzanne Ch Momin, Madam Ranggina R Marak, Madam Pumpy Valerie K Marak	Class works, Unit assessments and records of the students' performances.	July to December (Daily) for Class XI February to November (Daily) for class XII	Answer scripts, assignments, class work etc.... Report card for the entire year
Class: XI & XII (Arts, Science & Commerce)				Subject: Garo			
Current situation	Improvement targets	Issues/ Problems	Required Action	Persons Responsible (Team leader) and team members	Monitoring Method	Timeline	Evidence of success (% success from baseline data)
Pass percentage is 95%	To increase the pass percentage to 100%.Improve the spellings, grammar and uses of right words in the manner of the language.	Lack of interest in writing and learning. Adulterated use of language	Using different methods of teaching. Daily exercises in Grammar and creative writing about the culture and the traditions of the people.Field trips to traditional villages.	(I) Team leader: Madam Sengsime A Sangma. (oi) Team members: Madam Anitha Ch Momin & Madam Christina D Sangma.	Unit assessments and the records of the students' performances.	July to December (Daily) for Class XI February to November (Daily) for class XII.	Answer scripts, assignments, class-works, project reports etc... Report card of the entire year.
Class: XI & XII (Science)							
Current situation	Improvement targets	Issues/ Problems	Required Action	Persons Responsible (Team	Monitoring Method	Timeline	Evidence of success (% success

School Improvement Plan

				leader) and team members			from baseline data)	
Pass percentage is 75%	To increase the pass percentage to 100%	Vast syllabus to be covered in a short span of time. Lack of interest in the subject.	Identify the root cause and to provide remedial classes. Invent innovative ideas of teaching the subject to make it interesting.	(i)Team Leader- Sir Jitendra Prasad (ii)Team member: Sir Rajat Kanti Saha	Keeping record of the students' activity in the class . Using easier means like PowerPoint or smart classes to make students understand the topic easily.	July to December (Daily) for Class XI February to November (Daily) for class XII	Report cards, practical copy, project works and class works.	
Class:. XI & XII (Science & Commerce)				Subject: Math				
Current situation	Improvement targets	Issues/ Problems	Required Action	Persons Responsible (Team leader) and team members	Monitoring Method	Timeline	Evidence of success (% success from baseline data)	
Pass percentage is 70%	To increase the rate of pass percentage to 100%	Lack of interest in the subject and poor foundation	Identifying the best method of teaching according to the understanding capacity of the student. Find practical means of teaching to make it easier for the students to understand.	(i) Team Leader: Sir Kartick Karmakar. (ii) Team member: Sir Bikash Koli Saha.	Keeping a record of the students' performance in the class. Using practical means to make things easier for the student to understand the sum or a formula.	July to December (Daily) for Class XI February to November (Daily) for class XII.	Report cards, answer scripts, project works and class works.	
Class :. XI &XII (Commerce).				Subject:.. Accountancy				
Current situation	Improvement targets	Issues/ Problems	Required Action	Persons Responsible (Team leader) and	Monitoring Method	Timeline	Evidence of success (% success from	

School Improvement Plan

				team members			baseline data)	
Pass percentage is 70%	To increase the rate of pass percentage to 100%	Lack of interest in learning and exercising.	Identifying the root cause and to provide remedial classes.	(i)Team Leader: Sir Mriganka Chakraborty	Keeping records of the students' performances in the class. Using innovative and easier means for the students to understand the topic.	July to December (Daily) for Class XI February to November (Daily) for class XII	Report cards, answer scripts, project works, market survey reports and class works.	

6.2 Action Plan for the seven Domains focussing on specific Core Standards

Main areas requiring improvement/ Current situation	Improvement targets	Issues/ Problems	Required Action	Person Responsible (Team leader) and team members	Monitoring Method	Timeline	Evidence of success
Domain I College building. Electricity and gadgets.	Repairing windows, doors, Toilets and white washing the building. Repairing of Gadgets and rewiring.	Damaged windows, doors and discoloration of walls. Damaged fans, lights, generator and computer systems	The school authority and the MC are aware of the situation and has decided to repair what is needed.	(i) Team leader: Fr. Jogesh B Sangma SDB (Principal) (ii) team members: Fr. Francis Kujur SDB , Dulumoni K sangma, Sheangampou Thamei, Trimedya R	Keeping record of Repairing works by the committee. Keeping records of the books by the academic committee	Whenever needed .	Completion of the repairing work undertaken. The number of new

School Improvement Plan

Library	Buying new books and upgrading	Change of syllabus and non availability of books in the local market.	The authority is well aware of the needs in the library and is soon going to purchase new books.	Marak, Prasanta Goswami, Bikash Koli Saha.		Often	books in the college library.
Domain II Teaching learning process Enabling learning environment.	To improve teaching learning process with innovated methods.	Lack of basic needs of learning skills and concentration in certain subjects.	As most of the rural areas' students are average students, remedial classes are important in order to improve the teaching learning process. Teaching can be accompanied with audiovisual aids to make the student grasp the topic easily. Mentoring to be done specially for students who are not performing well.	(i) Team leader: Father Jogesh B Sangma, SDB (Principal) (ii) team members: Father Francis Kujur SDB, Taminah R Marak , Ranggina R Marak, Suzanne Ch Momin, Sengsime A Sangma, Christina D Sangma, Jitendra Prasad, Rajendra Gupta, Samumen Sil, Kartick Karmakar , Rajat Kanti Saha.	Keeping records of learner's performances in class tests and other assessment.	January to December	Pass percentage of students in the final examinations.
Domain III Learners' attendance.	Discussing the importance of attendance	Lack of co-operation from the	To be done by the principal along with the		Keeping records of the students attendance by the class teacher and the principal.	Throughout the	Improvement in attendance and performance

School Improvement Plan

Learners' personal and social development.	and learning with the learners and the parents. Organizing mentoring classes to create personal and social development of the learner.	students and the parents. Lack of time space apart from academic activities.	teachers. To plan out activities.	<p>(i) Team leader: Fr. Jogesh B Sangma SDB(Principal)</p> <p>(ii) team members: Fr. Francis Kujur SDB, Taminah R Marak, Anitha Ch Momin, Kartick Karmakar, Rajendra Gupta, Saumen Sil, Uttam Paul, Mriganka Chakraborty.</p>	Keeping records of the mentees by their mentors and meeting them frequently.	year Periodically.	percentage. Mentors' records.
Domain VI Inclusion of children with special needs and children from backward society.	Encourage parents of these students to actively participate in the meetings.	Hard to convince the parents.	Special teacher-parents meetings for these parents	<p>(i) Team leader: Fr. Jogesh B Sangma SDB(Principal)</p> <p>(ii) team members: Fr. Francis Kujur SDB, Trimedya R Marak, Dona M Marak, Andylyza M Sangma, Mriganka Chakraborty, Koyel Roy</p>	Keeping record of such students.	Twice a year.	Not applicable till date.