

SCHOOL IMPROVEMENT PLAN

Of

LITTLE FLOWER HIGHER SECONDARY SCHOOL MAWBRI



MOTTO DARKNESS TO LIGHT

Mawbri village, Ri-Bhoi District, Meghalaya-79116

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1. School Profile

Motto: “Darkness to Light”

1.1 History: Origin and Evolution:

In the 1960s the Eastern Ri- Bhoi areas lacked behind in various aspects related to education. In an attempt to eradicate the illiteracy and backwardness, the founders, (Late) Fr. Michael Balawan and Mr. Florian Lyngdoh (*First teacher*) undertook path breaking initiatives by introducing and starting a school at Thadnongñaw village in the year 1960. (3kms from the present campus) and named it as, ‘Little Flower school’, after a famous Christian Saint ‘the Little Flower’ or ‘Therese of Liseux’ as the patroness and guiding light of this school. But, In the year 1972 it was shifted to Mawbri village, where it stands tall today. It is a co-educational institution located at Mawbri on the eastern part of Ri- Bhoi District of Meghalaya.

It is a private aided school. Surrounded by lush green agricultural landscapes and most of the students are from agricultural background and below poverty line families. We have students enrolled in the school from the neighbouring 70 villages of the region as day scholars. Besides there are students residing in the hostels, from interior villages of the other districts too.

At the erection of this institution, there were many challenges that the school faced such as, lack of students’ enrolment, as no interest was shown by the parents, besides lack of infrastructure and trained teachers, Poverty, illiteracy, inadequate communication facilities, drop outs due to early marriages, inadequate fund for teachers salary. In spite of all these, few alternatives were also provided with free education and no monthly maintenance fees. As a result, huge number of students flocked to our school due to low expenses. The fund raising for teachers salary was done through community contribution (*making and selling of charcoal*) and conducting a “school fete”.

As we are evolving from humble beginning to a greater responsibility we are proud to say that the school is able to reach a higher ground, due to certain achievements on the long run

- Accommodating a large number of students with the increase of enrolment each year.
- Availability of trained teachers and better infrastructure facilities (classrooms).
- In the year 1987, the school was upgraded into a proceeding high school.
The 1st batch of students appeared their maiden SSLC exams in the year 1990 and cleared with 100%. This positive result created a sense of interest among the locals, which motivated and boosted the enrolment in the school and the status quo is held aloft by the school to the present day.
- In the year 2001, there was a major breakthrough as the school was upgraded to 10+2 (Arts) and was selected as the centre of HSSLC exams since the year 2011 till date for the region.
- The school is being used for organizing various training programs from NCERT and District Education Department i.e., *Training for Principals, SSA Teachers and Deficit Teachers*.
- Academic excellence with cent percent in board exams (SSLC and HSSLC)
- Formation of scouts and guides unit in the school since 2008
- In 2016 Students participated in the Ishan Vikas program IISER –TVM kerala,
- Most of the years students participated in the National science congress exhibition conducted by the District and the State headquarters and won many prizes.
- Two scouts and three guides received the Rastrapati award (Governors award) in 2017.
- In 2018 the school secured the first- runners up in the district level under-17 Subroto Mukherjee cup.
- .Mr. Cyril Mashli, Mrs Rida Masharing received the teachers’ award in the district and state level and Mrs Bibiana Kharsati the best guide captain award in the District.

The management and staff are sincerely grooming students to be future professionals, technicians entrepreneurs, politicians, religious leaders, doctors, nurses, advocates and leaders of the society.

School Improvement Plan

1.2 Infrastructure and facilities

INFRASTRUCTURE	AVAILABLE	FUNCTIONAL	CONDITION	UNDER CONSTRUCTION
School building	YES	YES	Need minor repair	YES
Boys toilet	Yes	Partially	Need major repair	No
Girls toilet	yes	Yes	Need minor repair	No
Class room	Yes	Yes	Need minor repair	
Computer room	Yes	Yes	Need more room and system	No
Drinking water	Yes	Partially	Need more taps and water	No
Electricity	Yes	Yes	Need minor repair	No
Playground	Yes	Yes	Major repair	No
Teachers toilet	Yes	Yes	Need separate toilets for ladies and gents	No
Staffroom	Yes	Yes	Minor repair	No
Library	No	No	Books are available but No Library room No Librarian.	No
Science laboratory	No	No	Practical materials are available but there is no proper lab	No

1.3 Management and institutions

* (Photos are lists of SMC Members)

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE SUB-DIVISIONAL SCHOOL EDUCATION OFFICER,
RI BHOI DISTRICT::: NONGPOH**

Subject: Re-constitution the Managing Committee of Little Flower R.C.L.P School, Mawbri.

ORDER

Under the authority conveyed from the District School Education Officer, Ri Bhoi District, Nongpoh, vide letter No.DSEO/RBD/MC-LP/NG/316/2010/ 166; Dated: Nongpoh, the 22nd May, 2019 the School Managing Committee of Little Flower R.C.L.P School, Mawbri under Umsning C&RD Block is hereby Re-constituted with the following members for a period of 3 (Three) years with effect from 1-04-2017 to 31-03-2020.

SN	Name of the members	Designation
1	Shri. Lovingstar Sylliang.	President
2	Fr. Balestine Marbaniang.	Secretary
3	Smt. Philomena Lyngdoh.	Nominated Members
4	Shri. Kwas Nongkhlaw.	Do
5	Shri. Pausta Nongrum.	Teachers' Representative
6	Shr. Biliroy Lapang.	Parents Representative
7	Smt. Veronica Nongkhlaw.	Parents Representative
8	Fr. Cyrus Syiemlieh.	Members interested in Pry.Edn
9	Shri. Constantin Lyngdoh.	Donors Representative

The School Managing Committee is to hold a meeting once in every 3 (three) months or may be more if need arises.

Any member who remain absent for (3) three consecutive meeting without intimation is Liable to be removed from the membership and the name of the substitute may be suggested to this office for necessary approval.

The School Managing Committee may be dissolved by the undersigned at any time if circumstances so demand.

The Secretary may operate the account of the school singly or jointly with the President as desired by the School Managing Committee.

Grant-in-aid may be with held/withdrawn or permission/recognition order may be withdrawn in case the School Managing Committee fail to abide by the rules and regulation/instruction as laid down and issued by the Department from time to time.

Sd/-Smt. S. Kharsahnoh,
Sub-Divisional School Education Officer,
Ri Bhoi District, Nongpoh.

Memo No. SDSEO/RB/PRY/MC/NG/2019/801-804
Copy to:-

Dated Nongpoh the, 28th May, 2019.

1. The Director of School Education and Literacy, Meghalaya, Shillong, for information.
2. The District School Education Officer, Ri Bhoi District, Nongpoh with reference to his Letter No. referred above.
3. The President/Secretary School Managing Committee of Little Flower R.C.L.P School, Mawbri. He/She is requested to circulate this order to all member concerned.
4. Office Guard File.

GOVERNMENT OF MEGHALAYA
OFFICE OF THE SUB-DIVISIONAL SCHOOL EDUCATION OFFICER;
RI BHOI DISTRICT::: NONGPOH:

List of Members Recommended and forwarded to the District School Education Officer, Ri Bhoi District, Nongpoh for approval of the Constitution/Re-constitution of the School Managing Committee of Little Flower Upper Primary School, Mawbri for the Period of 3(Three) years with effect from 1-6-2013 to 31-5-2016.

Sl. No.	Name of the Members	Designation
1.	Shri. Lovingstar Syliang.	President
2.	Fr. Balestine Marbaniang.	Secretary
3.	Fr. Ioanis Khongthohrem.	Assistant Secretary
4.	Smti. Bibiana Kharsati.	Teacher's Representative
5.	Shri. David Rani.	Parents /Guardian Representative
6.	Smt. Wanshuwa Marpan.	Parent's /Guardian Representative
7.	Fr. Sedish Marak.	Donor's Representative
8.	Shri. Briksius Lyngkhoi.	Nominated Member
9.	Shri. Phestar Suphai.	Nominated Member
10.	Shri. Resto Tado.	Nominated Member
11.	Shri. Dipolin Lyngkhoi.	Nominated Member

Sub-Divisional School Education Officer,
Ri-Bhoi District Nongpoh.

Memo.No.DSEO/RBD/MLC-1/Pt-III/59/2019/993

Dated.Nongpoh, the 29/July, 2019.

Approved and returned to the Sub-Divisional School Education Officer, Ri Bhoi District, Nongpoh for necessary action and distribution to the Members concerned.

1. The School Management Committee is to held meeting once in every three months or may be more if need arises. Any member who remain absent for three consecutive meeting without intimation is liable to be removed from membership and the name of the substitute may be suggest to this office for necessary approval.
2. The School Managing Committee may be dissolved by the undersigned at any time if circumstances so demand.
3. The Secretary may operate the accounts of the School single or jointly with the President as decided by the School Managing Committee.
4. Grant-in-aid be withheld with drawn as permission recognition order may be with drawn in case the School Managing Committee fails to abide by the rules regulation institutions as laid down and issued from time to time.
5. Suggestion for the re-construction of the School Managing Committee is to be submitted within 3(Three) months before the expired of the term.

District School Education Officer,
Ri Bhoi District, Nongpoh.

Memo.No.SDSEO/RB/MC/DF/UPS/MC/2018/2068-071 Dated: Nongpoh, the 2nd/Aug 2019.

Copy to :-

1. The Director of School Education & Literacy, Meghalaya, Shillong. (U.P. Section)
2. The Jt. Director of School Education & Literacy, Ri Bhoi District Nongpoh.
3. The Secretary/President, of the School Management Committee of Little Flower Upper Primary School, Mawbri. He/She is requested to distribute this order to all the members concerned.

GOVERNMENT OF MEGHALAYA.
OFFICE OF THE DISTRICT SCHOOLS EDUCATION OFFICER,
RI BHOI DISTRICT, NONGPOH.

Subject : Re-Constitution/Constitution of the Managing Committee approval of:-

Reference : No. Nil. Dated 1st May, 2019 from Parish Priest Epiphany Chruch Mawbri, Bhoirymbong-793103, Ri Bhoi District.

ORDER.

The Proposal for Constitution/Reconstitution the Managing Committee of Little Flower High Secondary School, Mawbri, Ri Bhoi District, Nongpoh, as per Vide letter above, with its following members hereby approved for a period of 3 (three) years with effect from 1.4.2019 to 31.3.2022.

- | | |
|------------------------------|---------------------------|
| 1. President. | Shri. Loving Sylliang. |
| 2. Secretary. | Fr. Balestine Marbaniang. |
| 3. Joint Secretary. | Sr. Therrina Menezes. |
| 4. Teachers' Representative. | Smt. Mistilia Dkhar. |
| 5. Teachers' Representative. | Shri. Valentino Lyngdoh. |
| 6. Parents Representative. | Smt. Presila Shadap. |
| 7. Parents Representative. | Shri. Jelius Masynting. |
| 8. Donor's Representative. | Fr. Sedish Marak. |
| 9. Nominated Member | Shri. Briksius Lyngkhoi |
| 10. Nominated Member. | Shri. Phestar Suphai. |
| 11. Nominated Member. | Shri. Resto Tado |
| 12. Nominated Member. | Shri. Cyprus Syiemlieh. |

Terms and Conditions.

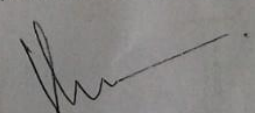
1. The Managing Committee is to hold meeting once in every 3 (three) months or may be more if needed arise.
 2. Any members who remains absent for three consecutive meeting without intimation is liable to be removed from the membership and the name of the substitute may be suggested to this Office for necessary approval.
 3. The Managing Committee may be dissolved by the undersigned at any time if, Circumstances so demand.
 4. The Secretary may be operate the Account of the school singly or jointly with the President as desired the Managing Committee.
 5. The Grant-in-aid may be withheld/withdrawn or permission/recognition order may be withdrawn in case the Managing Committee fail to abide by the rules and regulation/ instruction as laid down and issued by the Department from time to time.
- N.B. In case, if there is any changing of Secretary, the previous Secretary should hand over all relevant documents to the newly elected Secretary.

Sd/- V.S. Nongbet.
District Schools Education Officer,
Ri Bhoi District, Nongpoh.

Memo. No. DSEO/RBD/MC-126/2019/ 975-76

Dated Nongpoh the 9th July, 2019.

1. The Director of School Education and Literacy, Meghalaya, Shillong for information.
2. The Secretary Managing Committee of Little Flower Higher Secondary School, Mawbri, Ri Bhoi District. He/She is requested to circulate this order to all members concerned.
3. OFFICE GUARD FILE.


District Schools Education Officer,
Ri Bhoi District, Nongpoh.

LITTLE FLOWER H/S SCHOOL MAWBRI

LIST OF ACADEMIC COMMITTEE MEMBERS

1.	Sr. Terrina Menezes
2.	Mrs. Bibiana Kharsati.
3.	Msr.Andria Madur
4.	Mr . Augustine Marwein
5.	Ms. Magdaline Nongkynrih.
6.	Mr . Ban Mukhim.
7.	Mrs. Mistilia Dkhar
8.	Mr Bimol Dutta
9.	Mr Valentino Lyngdoh
10.	Mrs Pausta Nongrum
11.	Mrs.Veronica Lyngdoh
12.	Mrs Philomina Lyngdoh
13.	Mr. kyrshan kharkongor
14.	Fr. Balestine Marbaniang
15.	Mrs Merciful Marbaniang

LIST OF PLC MEMBERS

Sl. No.	Names	Designation
1.	Mrs Pausta Nongrum	convener
2.	Sr. Terrina Menezes	Chairperson
3.	Ms Layky Laloo	Secretary
4.	Ms. Magdaline Nongkynrih.	Member
5.	Ms. Monica Masharing.	Member
6.	Mrs. Merciful Marbaniang	Member
7.	Mrs.Andria Madur	Member
8.	Mrs. Mistilia Dkhar	Member
9.	Mrs. Probina Pasi	Member
10.	Mr. Augustine Marwein	Member
11.	Mrs. Bibiana Kharsati.	Member
12.	Mrs.Veronica Lngdoh	Member
13.	Mrs. Esteena Lyngdoh	Member
14.	Mr.Kyrshan Kharkongor	Member
15.	Sr. Lucia Sangma	Member
16.	Mr. Bimol Dutta	Member
17.	Mr Valentino Lyngdoh	Member
18.	Mr John Marak	Member
19.	Ms.Mumtisha Dkhar.	Member
20.	Mrs Philomina Lyngdoh	Member
21.	Mr. Ban Mukhim.	Member

LIST OF CIVIL WORK COMMITTEE/ SCHOOL BUILDING COMMITTEE

1.	Principal – Sr. Terrina Menezes
2.	Secretary –Fr. Balestine Marbaniang
3.	SMC Members- Copy Enclosed
4.	Valentino Lyngdoh
5.	Philomina Lyngdoh
6.	Bibiana Kharsati
7.	Baniaiphrang Mukhim
8.	Kyrshan Kharkongor
9.	Mistilia Dkhar

2. School vision

To impart sound and holistic education by empowering students and cultivating in them habits of virtue, self reliance, discipline and character formation, in pursuing for academic excellence, through the support of creative and dedicated staff and parents, to nurture, motivate and develop a well confident and responsible individuals ,aspiring to achieve their full potential in knowledge and understanding to transform lives and society for a better world/future.

3. School Mission statement

1. To instill in the young minds the values of holistic, behavioural and skill development and inclusive learning environment with focus on student centered approach.
2. To prepare students for their future by ensuring students achieve their full potential through cultivation of a transformative learning experience and platform in focussing on disciplinary knowledge, problem solving, leadership, communication and interpersonal skill.
3. To build a highly committed teaching staff, who as a team strives for quality and effective value-based teaching and learning process, works collectively to empower students through a healthy relationship and collaboration with their parents and School managing committee.
4. To transform the school campus as a nurturing ground for good personality building, by encouraging a healthy relationship between teachers and students and effectively practise of moral values and 'faith in God'.

4. School activities

4.1 Curricular, co-curricular, community relationship activities, parent teachers meeting, health check-up.

Curricular		
Learning outcome evaluation (CCE)	Weightage (%)	Brief information (if any)
Formative assessment	20 %	Class tests are conducted twice a month and unit tests twice a year
Summative assessment	80%	The assessment is done twice a year in the form of half yearly and final examination.
Co-curricular and extra-curricular		
Name of the Programme /activity	How often	Brief information (if any)
Annual sports	Once a year in the month of March - April	Intra- school competition is conducted i.e. field and track event
School competitions <ul style="list-style-type: none"> • Drawing • Debate • Extempore speech • Quiz • Singing/dancing • Poetry writing • Fancy dress • Cultural attire show 	Once a year tentatively during the month of October	Competitions are conducted both individually and house wise. At the school level students are categorised according to age groups. i.e.:- <ul style="list-style-type: none"> • Sub-junior • Junior • senior
Community relationship activities		
Name of the Programme /activity	How often	Brief information (if any)
Environment day	On 5 th June	Environment day is celebrated every year by involving community participation, starting by the awareness program followed by planting of trees sponsored by the Forest Dept Ri-Bhoi District.
Parent-teachers meeting		
Meeting details	How often	Brief information (if any)
<ul style="list-style-type: none"> • PTA meeting : rules and regulation of the school with regards to discipline 	12 th Feb	It is conducted at the beginning of the scholastic year on the reopening day of the school, to enlighten the parents with the

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<ul style="list-style-type: none"> Role of the parents in learners' progress Electing of parents representatives 		said meeting details and to strengthen, the cooperation with the school management for academic excellence.
Health check-up		
Name of the Programme /activity	How often	Collaborating agency
General medical check-up	17 th oct	(RBSK) MHI Umsning block

4.2 School calendar

SCHOOL CALENDAR 4.2				
Sl no	NAME OF DAYS	DATE OF COMMENCEMENT	DATE OF TERMINATION	NUMBERS OF DAYS
1.	Reopening of School /PTA meeting	12 th February 2019	12 th February 2019	1
2.	Cleaning drive	28 th February 2019	28 th February 2019	1
3.	HSSLC Exams	1 st March 2019	18 th March 2019	12
4.	Holi	21 st March 2019	21 st March 2019	1
5.	School Sports	27 th march 2019	29 th march 2019	3
6.	Good Friday	19 th April 2019	19 th April 2019	1
7.	Last Date Submission of Question Papers For Half Yearly Exam	15 th May 2019	15 th May 2019	1
8.	Ri-Bhoi Day	4 th June 2019	4 th June 2019	1
9.	Environment Day Cum Cleaning Drive	5 th June 2019	5 th June 2019	1
10.	Half Yearly Examination	17 th June 2019	28 th June 2019	10
11.	Summer Vocation	1 st July 2019	9 th July 2019	7
12.	School Reopens	10 th July 2019	10 th July 2019	1
13.	Beh Dieng khlam	14 th July 2019	14 th July 2019	1
14.	U Tirotsing Day	17 th July 2019	17 th July 2019	1

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15.	Last Date Of Submission Of Mark List	20 th July 2019	20 th July 2019	1
16.	Half Yearly Result	27 th July 2019	27 th July 2019	1
17.	Id-UI-Zuha	12 th August 2019	12 th August 2019	1
18.	Independence Day	15 th August 2019	15 th August 2019	1
19.	Janmastami	24 th August 2019	24 th August 2019	1
20.	Unitarian Day	18 th September 2019	18 th September 2019	1
21.	Gandhi Jayanti cum cleaning drive	2 nd October 2019	2 nd October 2019	1
22.	Selection Test X And XII	3 rd October 2019	15 th October 2019	9
23.	Duhshera	8 th October 2019	9 th October 2019	2
24.	Medical Check Up	17 th October 2019	17 th October 2019	1
25.	Last Date Submission Of Question Papers For Annual Exam	18 th October 2019	18 th October 2019	1
26.	Co-curricular activities	23 rd October 2019	25 th October 2019	3
27.	All Souls Day	2 nd November 2019	2 nd November 2019	1
28.	Wangala Dance	8 th November 2019	8 th November 2019	1
29.	Cleaning drive	16 th November 2019	16 th November 2019	1
30.	Annual Examination	18 th November 2019	29 th November 2019	10
31.	Seng Kut Snem	23 rd November 2019	23 rd November 2019	1
32.	Submission Of Mark List	10 th December 2019	10 th December 2019	1
33.	Patogan Sangma Day	12 th December 2019	12 th December 2019	1
34.	Declaration Of Result	13 th December 2019	13 th December 2019	1
35.	Winter Vacation	23 rd December 2019	11 th February 2020	36
36.	Pre- Board Examination X & XII	3 rd February 2020	10 th February 2020	6

5. School Evaluation Dashboard (Shaala Siddhi/NPSSE)

5.1 DEMOGRAPHIC PROFILE OF LEARNERS

Category	SC	ST	OBC	General	Minority	Total
Number	-	993	-	-	-	993

5.2 CLASSWISE ANNUAL ATTENDANCE RATE

Class	Average Attendance		
	Boy	Girl	Total
I	90.33	90.70	90.52
II	97.04	93.23	95.14
III	95.00	98.57	96.79
IV	92.25	95.96	94.11
V	93.14	96.12	94.63
VI	91.71	92.37	92.04
VII	93.32	93.41	93.37
VIII	92.82	80.80	86.81
IX	88.41	89.87	89.14
X	84.30	91.15	87.72
XI	95.59	97.05	96.65
XII	94.00	99.18	96.59

5.3 PERFORMANCE IN KEY SUBJECTS (UNIT/TERMINAL /ANNUAL)

Class	Subject	Total Students	Percentage of students in each grade					Persistent low performance in the following subject(s)
			A	B	C	D	E	
VIII	Language - I	111	0	6.25	28.57	8.035	6.25	<ul style="list-style-type: none"> Mathematics Social science Language (English)
	Language – II	111	0.90	6.35	20.72	9.93	57.71	
	Maths	111	0	8.99	16.25	13.58	55.56	
	Science	111	4.50	13.50	43.22	18.89	16.21	
	Social Science	111	0	3.60	18.03	25.18	52.25	
IX	Language - I	111	0	1.89	60.76	28.00	9.38	<ul style="list-style-type: none"> Mathematics Social science
	Language – II	111		2.78	44.13	37.49	9.34	
	Maths	111	0.92	0.92	2.69	13.92	81.63	
	Science	111		11.11	7.35	11.02	70.52	
	Social Science	111		0.92	5.50	1.80	91.75	
X	Language - I	54	0	12.96	81.48	5.55	0	<ul style="list-style-type: none"> Mathematics
	Language – II	54	0	0	16.16	79.62	16.65	
	Maths	54	0	0	9.25	9.25	81.48	
	Science	54	0	3.70	25.92	24.07	48.14	
	Social Science	54	0	9.25	61.11	20.37	09.25	
XI	Language - I	73	0	17.80	58.90	19.17	4.10	<ul style="list-style-type: none"> Political science
	Language – II	73	1.36	8.21	49.31	27.39	13.69	
	Pol sc.	73	0	1.36	10.95	13.69	72.60	
	Economics	23	0	0	13.04	30.43	56.52	
	Education	70	0	12.85	35.71	40	11.42	
	History	59	0	0	20.33	11.86	67.79	
XII	Language - I	39	0	23.07	76.92	0	0	<ul style="list-style-type: none"> Economics

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	Language – II	51	0	11.76	68.62	15.68	3.92	
	Pol.Isc	49	0	10.20	46.93	18.36	24.48	
	Economics	22	0	0	18.18	22.72	59.09	
	Education	49	0	2.04	36.73	26.53	34.69	
	History	34	0	5.88	47.05	11.76	35.29	

Note: Grading Key

Grade A: 81-100 marks

Grade B: 61-80 marks

Grade C: 41-60 marks

Grade D: 33-40 marks

Grade E: 00-32 marks

5.4 LEARNING OUTCOMES (ANNUAL)

Class	Percentage of students who scored in respective percentage range							
	<33	33-40	41-50	51-60	61-70	71-80	81-90	91-100
I	6.12	0.20	16.33	16.33	10.20	8.16	24.49	8.16
II	10.26	10.26	15.38	17.95	17.95	15.38	12.82	0
III	4.16	0	8.33	12.50	18.75	20.83	12.50	0
IV	29.16	22.91	20.83	8.33	8.33	10.41	0	0
V	27.89	31.49	22.78	11.30	2.08	3.08	1.02	0
VI	25.27	34.52	23.40	8.44	2.82	4.59	0	0
VII	15.70	32.60	34.74	9.52	7.35	0	0	0
VIII	23.22	20.63	21.67	19.04	7.23	3.63	0.90	3.63
IX	69.44	21.29	6.48	1.70	0	0.92	0	0
X	0	1.85	42.59	35.19	14.81	3.70	1.85	0
XI	19.17	32.87	28.76	15.06	4.10	0	0	0
XII	1.96	15.68	45.09	31.37	5.88	0	0	0

5.5 TRAINED - UNTRAINED TEACHERS

Male		Female		Total	
Trained	Untrained	Trained	Untrained	Trained	Untrained
6	2	16	1	23	2

5.6 Teacher Attendance & Type of Leave

Type of Leave	No. of teachers who availed
Long (more than one month)	1 Maternity leave 3 leave for MBOSE evaluation duty
Short (up to one week)	3 (sick leave) 14 (casual leave)
Short (more than one week)	4 (casual leave)

DOMAIN – 1 Enabling Resources of School: Availability, Adequacy & Usability	Core Standards	Level				Prioritised Area of Improvement	*No. of Core Standards in each Level
		Availability & Adequacy		Quality & Usability			
		Self	External	Self	External	Low/Medium/High	Availability & Adequacy
12 Core Standards	1. School Premises	3		2		Low	<input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3
	2. Playground & Sports Equipment/Materials	2		1		High	
	3. Classrooms & other rooms	2		2		Medium	
	4. Electricity & Gadgets	2		1		High	Usability <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3
	5. Library	1		1		High	
	6. Laboratory	2		1		High	
	7. Computer (where provisioning exists)	2		2		Medium	
	8. Ramp	1		1		High	
	9. Mid-Day Meal, Kitchen & Utensils	2		2		Medium	
	10. Drinking Water	1		1		High	
	11. Hand Wash Facilities	1		1		High	
	12. Toilets	2		2		Medium	
DOMAIN – II Teaching Learning & Assessment 9 Core Standards	1. Teachers' Understanding of Learners	2				Medium	<input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3
	2. Subject & Pedagogical Knowledge of Teachers	3				Low	
	3. Planning for Teaching	2				Medium	
	4. Enabling Learning Environment	2				Medium	
	5. Teaching Learning Process	2				Medium	
	6. Class Management	2				Medium	
	7. Learners' Assessment	1				High	
	8. Utilisation of Teaching Learning Resources	2				Medium	
	9. Teachers' Reflection on their own Teaching-learning Practice	2				Medium	
DOMAIN – III Learners Progress, Attainment & Development 5 Core Standards	1. Learners' Attendance	1				High	<input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3
	2. Learners' Participation & Engagement	2				Medium	
	3. Learners' Progress	1				High	
	4. Learners' Personal & Social Development	1				High	
	5. Learners Attainment	2				Medium	
DOMAIN – IV Managing Teacher Performance & Professional Development 6 Core Standards	1. Orientation of new teachers	2				Medium	<input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3
	2. Teachers' Attendance	3				Low	
	3. Assigning Responsibilities & Defining Performance Goals	2				Medium	
	4. Teachers' Preparedness for Changing Curricular Expectations	2				Medium	
	5. Monitoring of Teacher Performance	2				Medium	
	6. Teachers' Professional Development	2				Medium	

*Indicate whether Low/Medium/High (L/M/H)

Cont'd

DOMAIN – V School Leadership & Management 4 Core Standards	Core Standards	Level		Prioritised Area of Improvement	*No. of Core Standards in each Level
		Availability & Adequacy			
		Self	External		
	1. Building Vision & Setting Direction	1		Low/Medium/High High	
	2. Leading Change & Improvement	2		Medium	<input type="checkbox"/> Level 1
	3. Leading Teaching-learning	2		Medium	<input type="checkbox"/> Level 2
	4. Leading Management of School	2		Medium	<input type="checkbox"/> Level 2
DOMAIN – VI Inclusion, Health & Safety 5 Core Standards	1. Inclusive Culture	3		Low	
	2. Inclusion of Children With Special Needs	3		Low	<input type="checkbox"/> Level 1
	3. Physical Safety	2		Medium	<input type="checkbox"/> Level 2
	4. Psychological Safety	1		High	<input type="checkbox"/> Level 2
	5. Health & Hygiene	2		Medium	
DOMAIN – VII Productive Community Participation 5 Core Standards	1. Organization & Management of SMC/SDMC	2		Medium	
	2. Role in School Improvement	2		Medium	<input type="checkbox"/> Level 1
	3. School Community Linkages	2		Medium	<input type="checkbox"/> Level 2
	4. Community as Learner Resource	2		Medium	<input type="checkbox"/> Level 3
	5. Empowering Community	2		Medium	

*Indicate whether Low/Medium/High (L/M/H)

5.8 ACTION FOR CONTINUOUS SCHOOL IMPROVEMENT PLAN

Mission Statement			
Area of Improvement under the seven Domains focussing on specific Core Standards	Proposed Action	Support Needed	Action Taken
Drinking water and hand wash facilities.	<ul style="list-style-type: none"> To construct a hand washing basin along with well filtered drinking water. 	To be sought from PHE Department umroi sub-division regarding water connection and contribution from the community.	Rain water harvesting tank had been constructed and work is still in progress with 50% completion to meet the requirement
Learners' assessment	To improve assessment through continuous assessment method.	Teachers, SMC and parents	To monitor learners' performance 1. Teachers comparatively assess present and previous performance of learners'. 2. Teachers conduct random written and oral test. 3. Send feedback to learners' parents one a month. 4. All learners' performance are recorded in school record register for future reference.
Learners' progress	<ul style="list-style-type: none"> To digitalise and record learners' profile individually from time of admission so as to properly understand his/her weakness and strength in each key subjects and attend to the need accordingly. To install one common computer for the teachers to easily monitor the learners' progress 	<ul style="list-style-type: none"> Teachers, parents, academic committee, SMC. To entrust Computer teacher for data entry. Software installation to be sought and entrusted to the school past pupil association. 	Computers are installed and appeal has been sent to the president of the Little Flower past pupil association for assistance.

School Improvement Plan

Monitoring teachers' performance.	To improve teachers' performance: <ul style="list-style-type: none"> • By analysing learners' progress in each key subject annually. • To encourage a healthy and productive Teachers -learners relationship. • To annually conduct teachers' assessment by colleague and students through questionnaires. 	Teachers, students, Head of the institution, parents, SMC.	<ul style="list-style-type: none"> • Teachers have been encouraged to do self assessment by analysing learners' progress. • The issue has been discussed in the PTA and staff meeting
Building vision and setting direction	<ul style="list-style-type: none"> • To set up a SDC (School Development Committee) to oversee all the SDP. 	Principal Teachers Parents representatives	To be discussed
Psychological safety	<ul style="list-style-type: none"> • Teachers need to be trained on counselling skills. • Separate counselling room for boys and girls to be arranged. 	Counselling program from District/School	To be discussed
Community as learning resources	To include local artisans and weavers in teaching learning process by introducing and training learners on various traditional vocational skill.	<ul style="list-style-type: none"> • Teachers, • lapngar weaver association • parents 	Members of the lapngar weavers association provided spinning tool for thread, making and training the learners once a week on SUPW class.

6. Detailed School Action Plan Dashboard (MSIP)

6.1 Action Plan for improving learners' outcome

Class: X		Subject: MATHEMATICS					
Current situation	Improvement targets	Issues/ Problems	Required Action	Persons Responsible (Team leader) and team members	Monitoring Method	Timeline	Evidence of success (% success from baseline data)
1. 81.63% of the Learners scored at Grade E: (00-32 marks) in the annual examination .	Conduct remedial class for class X in Mathematics	Identifying the area of weakness and divide learners accordingly and assign group work and conducting classes.	Three teachers are assigned the responsibility of making special lesson plan to meet the requirement of the current issue mentioned. Assessment to be done unit wise.	(i) Team leader: <ul style="list-style-type: none"> Mr. Augustine marwein (ii) team members: <ul style="list-style-type: none"> Mr. Valentino lyngdoh Miss layki laloo 	Mr. Augustine: <ul style="list-style-type: none"> Overseeing the overall performance and progress of learners (assessment). To conduct group works related to the area of weakness (trigonometry section and lesson plan)) Mr.Valentino: To conduct group works related to the area of weakness (Geometry section and lesson plan) Ms layki: To conduct group works related to the area of weakness (Arithmetic section and lesson plan)	November 2019- february 2020	Improvement is foreseeable as 75% of the students score above average in pre-board examination held in the month of February 2020

6.2 Area of Improvement under the seven Domains focussing on specific Core Standards

Main areas requiring improvement/ Current situation	Improvement targets	Issues/ Problems	Required Action	Person Responsible (Team leader) and team members	Monitoring Method	Timeline	Evidence of success
1. Lack of Drinking water and hand wash facilities	To have a proper filtered drinking water and hand wash facilities	The school has a water supply but not filtered accordingly to meet the standard and no separate basin for hand wash.	To appeal to the PHE dept for water supply. Involving community in assisting with allocation of fund	(i) Team leader: • Fr. Balestine Marbaniang (principal) (ii) Team members: • Sr. Terina • Mr. Baniaiphrang Mukhim	Fr.Balestine: to Supervise and allocate fund and responsibility. Sr.terina: To approach the PHE department for assistance regarding proper connection and construction of washing basin. Mr. Baniaiphrang: To allocate proper location suitable for constructing the washing basin and water filter in the school campus.	November 2019 to May 2020	50% of the work has been accomplished with the construction of Rain water harvesting tank in the campus by Soil and conservation water Department

Dated:- 28/07/2020
place:- Maulbri

Sr. Terina
Principal
(*Sr. Terina*)
Principal
Little Flower H/S School
Ri-dhor Dist. M